

Training

Introduction to Safeguarding Children training must be undertaken by all staff whose work brings them into contact with children and young people, either directly or indirectly. This training is usually delivered by your own agency. On completion you may need to undertake multi-agency training including Working Together.

Multi-agency training is for those who work regularly with children and young people and who may work alone with clients in their homes. The aim is to promote a deeper understanding of the tasks, processes, roles and responsibilities of staff and their need to work together to safeguard and protect children.

Working Together training is aimed at staff who work with families and are responsible for writing reports for, and/or attending, child protection conferences and who may be part of a core group.

Introduction to Safeguarding Children training must be completed as a foundation for all other training.

Safeguarding children courses can be found on the LSCB website.
www.suffolkscb.org.uk

Referral

If you have an immediate safeguarding concern you should contact Customer First on:

0808 800 4005 (24 hours)

In an emergency telephone 999 and ask for the Police.

All agency referrals should be followed up by completion of a Multi-Agency Referral Form (MARF) within 24 hours.

The MARF is available on the LSCB website.

In Early Help cases, no Multi-Agency Referral Form (MARF) should be sent to the MASH without prior discussion with the Practice Lead or Team Manager of the relevant Early Help team.

Where a child and family have an allocated Social Worker, you will need to contact the named Social Worker directly to discuss any concerns.

www.suffolkscb.org.uk

For further copies of this leaflet, please contact:
LSCBCommunication@suffolk.gov.uk

Alternatively, you can download copies of this and other LSCB leaflets from our website:
www.suffolkscb.org.uk

Issue: May 2016



Suffolk Safeguarding Children Board

Your Safeguarding Responsibilities to Children and Young People



www.suffolkscb.org.uk

What is it about?

This leaflet has been produced by the Local Safeguarding Children Board (LSCB) to raise awareness about safeguarding children and young people.

What does safeguarding children mean?

It is everyone's responsibility to ensure children and young people are able to grow up safe from harm and danger.

If your work brings you into contact with children and young people and/or their families in whatever role or setting, you have a duty to safeguard and promote their welfare. This means that you have a responsibility to report any allegations or concerns that come to your attention.

What is child abuse?

A child is abused when a parent, carer, other family member or another adult deliberately causes harm or fails to protect the child from harm. Harm may be physical, emotional or sexual, or may take the form of neglect.

Children and young people can also be abused by other children. It can happen at any age and within families or at other settings outside of the home environment.

Children can also be abused via mobile phones or the internet.

What you need to know

As someone who, through their work, comes into contact with children or with adults who may be parents or carers, you are responsible for ensuring the safety and wellbeing of children.

This means that you should understand the responsibilities which are part of your employment or role and always act and be seen to act in the child's best interest.

You may become aware of a concern by:

- Your own observations
- Being told by another person
- Being told by the child or young person
- Being told by the abuser

If you are in any doubt about whether to share information or keep it confidential you should seek guidance from a senior member of staff or designated child protection person. This may be your line manager or an identified person with child protection responsibilities.

You should be familiar with your organisation's procedures for promoting and safeguarding the welfare of children and young people and you should know who to contact to express any concerns you may have about a child or if you are worried about the conduct of a colleague.

More information regarding multi-agency processes can be found on our website. www.suffolkscb.org.uk

What are the types of child abuse?

These categories are used for children who are subject to a Child Protection Plan and for statistical recording:

- Physical Abuse
- Emotional Abuse
- Sexual Abuse
- Neglect

If you have concerns

If you are worried about a child talk to your Safeguarding Lead within your own organisation to discuss your concerns at the earliest opportunity.

Professionals can seek advice from the MASH Professional Consultation Line on **0345 6061499** or refer directly via the Customer First Professional Line on **0345 6066167**.

The MASH Professional Consultation Line is for you to discuss the most appropriate and effective way of providing or obtaining help and support for a child (or adult) you feel is at risk of abuse. This will include advice and guidance about making a referral where necessary, including how to involve parents.