

Complaints

You or your child may make a complaint about the way the Conference was organised or managed, or about the decisions reached, or the category of any Plan made. The complaints process cannot itself change the decisions made and while your complaint is being considered, the decision made by the Conference will stand.

Any concerns raised during the Conference meeting should be recorded in the minutes. The Conference Chair should try to resolve your concerns during or immediately after the Conference. If you are still not satisfied, the Chair will explain the Conference complaints process and invite you to write to him/her within 28 days of receiving the minutes (with help from an advocate or your child's social worker, if you want). Your complaint will then be considered at a formal meeting with the Conference Chair.

If your complaint remains unresolved, it will be considered by Children's Social Care's Complaints Manager and, in the case of a Conference category decision, by a panel of Local Safeguarding Children Board members.

Contact Numbers

Customer First (24hr service): Tel: 0808 800 4005

Social Worker:	
Telephone No:	
Address:	

Need Further Copies of this Leaflet?

Contact:

LSCBCcommunication@suffolk.gov.uk

Alternatively you can download copies of this and all of the other SCB leaflets on our website: **www.suffolkscb.org.uk**

If you need help to understand this information in another language please call **08456 066 067**

Se precisar de ajuda para ler estas informações em outra língua, por favor telefone para o número abaixo.

Portuguese

Jeżeli potrzebujesz pomocy w zrozumieniu tych informacji w swoim języku zadzwoń na podany poniżej numer.

Polish

এই লেখাটি যদি অন্য ভাষাতে বুঝতে চান তাহলে নিচের নম্বরে ফোন করুন

Bengali

بەم زانیاریەشێتێ ئێ بە ت گەهێتێ دە یارمەر پ ویستیت بەگهێه بکەوهی خوارم ژمارەندی بەیوه پەزمان کێ نتر تکایه

Kurdish

如果你需要其他語言來幫助你了解這些資訊，請撥以下電話。

Chinese

اگر شما نیاز دارید که این اطلاعات را به زبان دیگری دریافت کنید لطفاً به شماره زیر تلفن کنید.

Farsi

If you would like this information in another format, including audio tape or large print, please call **08456 066 067**.

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Suffolk Safeguarding Children Board

Child Protection Conference

Information for Parents and Carers



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www.suffolkscb.org.uk

What is a Child Protection Conference?

This is a meeting arranged by Children and Young People's Services [CYPS] when there are concerns about a child.

The aim of the Conference meeting is for you, and the people who are involved with your family, to make a Plan of how best to make sure your child is safe.

Who will be at the Conference?

- You, as the parent/carer, will usually be invited to attend
- If your child is over 12, they are also usually invited to attend
- People that know your family such as teachers, health visitors, school nurses or doctors, as well as your child's social worker
- A representative from the Police Child Abuse Investigation Unit [CAIU] is always asked to the first 'Initial' Child Protection Conference and there may also be a legal person from the County Council
- There will also be a Chairperson and a minute taker

Can I bring someone with me?

You can bring someone you know to support you. You can also bring a solicitor, although it is not expected that they will speak for you.

Information

- Your social worker will let you know where the Conference meeting will take place. They will help you with any problems you have in attending such as child care for younger children
- Either your child's social worker or an advocate should help you to prepare what you want to say at the Conference meeting
- You will be given a copy of the social worker's report to read before the Conference meeting. If you need help with this, please ask a social worker
- The Chairperson will meet with you before the Conference meeting so you know what will happen

What happens in the Conference?

- The Chairperson will introduce you to everyone at the Conference meeting
- People at the Conference meeting will explain why there are concerns for your child
- You will be asked to give your point of view and to make any comments in a way that you are most comfortable with. You may want to provide something in writing
- If your child has been invited to the Conference meeting, they will be asked for their views too. They might be asked to stay for only some of the Conference meeting
- The people at the Conference meeting will consider whether your child needs protecting from harm and agree the best way to ensure their safety

What can the Conference decide?

- The Conference will decide whether your child needs a Child Protection Plan [CPP]; this plan will make it clear 'who needs to do what' to keep your child safe
- A smaller Core Group meet regularly to make sure the CPP is working – you will be part of this group. The first Core Group meeting will happen within 10 working days of the Conference meeting
- If it is decided your child is not in need of a CPP, you could still be offered help or support as part of a Child In Need Plan [CIN]
- If it is decided there is a serious risk to your child, legal advice will be taken to see whether care proceedings are needed
- A copy of the Child Protection Plan will be sent to you and you can talk this through with your social worker

What is a Child Protection Review Conference?

The Child Protection Review Conference must be held within 3 months of the Initial Child Protection Conference and 6 monthly thereafter.

A Child Protection Review Conference will consider how the Child Protection Plan is working. If the Review Conference decides that your child no longer needs a Plan, they will decide with you whether you still need support.